



Brighton & Hove City Council


COMMITTEE WORK PROGRAMME

Edition 2

KING'S HOUSE
GRAND AVENUE
HOVE
BN3 2LS
www.brighton-hove.gov.uk

Published 3rd July 2012

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

The Council has chosen to publish a **Committee Work Programme** setting out matters which are anticipated to come before the Council and/or a Committee during the next 12 months. The programme will detail both **key decisions**  and non-key decisions in the period covered by the Programme. Not all decisions can be listed because in some cases the need for a decision is not known at the time of publication. However an updated version of the Programme will be published on a monthly basis

The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

As a matter of good practice, the Council's Committee Work Programme highlights those items listed as key decisions to inform local residents of such matters that are to be considered. The exception being those issues which are dealt with under the urgency provisions.

For each decision included on the Programme the following information is provided:

- the committee or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Programme is updated and published at the beginning of every month on the Council's web-site.

Meetings of the Council and Committees are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Plan please contact Mark Wall, Head of Democratic Services at Kings House, Grand Avenue, Hove, BN3 2LS, or telephone 01273 291006 or send an e-mail to mark.wall@brighton-hove.gov.uk.

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions Anticipated for July 2012				
POLICY & RESOURCES COMMITTEE				
25989	<p>Targeted Budget Management 2012/13 Month 2 <i>Policy Committee Decision - Key</i> To update members on the Capital and Revenue financial performance of the Authority's General Fund and Housing Revenue Accounts at month 2.</p> <p><i>Wards affected: All Wards</i></p>	12 Jul 2012		<p>Report of: Director of Finance</p> <p>Report Author: Nigel Manvell Tel: 29-3104, Jeff Coates Tel: 29-2364</p>
25982	<p>Budget Update and Budget Process 2013/14 <i>Policy Committee Decision - Key</i> For Cabinet to consider and agree the budget process and timetable for 2013/14</p> <p><i>Wards affected: All Wards</i></p>	12 Jul 2012		<p>Report of: Director of Finance</p> <p>Report Author: Mark Ireland Tel: 29-1240</p>
29498	<p>Council Tax Discounts and Exemptions reform <i>Policy Committee Decision - Key</i> To seek approval for a consultation exercise to be undertaken in relation to a Council Tax strategy on government proposals for Discounts and Exemptions.</p> <p><i>Wards affected: All Wards</i></p>	12 Jul 2012		<p>Report of: Director of Finance</p> <p>Report Author: Paul Ross-Dale Tel: 01273 - 29 - 1969</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
29691	<p>Council Tax Support System - draft scheme <i>Policy Committee Decision - Key</i> To seek comments and approval for the consultation process on the Draft Council Tax Support Scheme.</p> <p><i>Wards affected: All Wards</i></p>	12 Jul 2012		<p>Report of: Strategic Director, Resources</p> <p>Report Author: Tracey Wallace Tel: 29-3337, John Francis Tel: 29-1913, Catherine Vaughan Tel: 29-1333, Graham Bourne Tel: 01273 - 29 - 1800</p>
30144	<p>Treasury Management Policy Statement (incorporating the Annual Investment Strategy) 2011/12 - End of year review <i>Policy Committee Decision - non-Key</i> A review of the action taken in the six months to March 2012 on the 2011/12 Treasury Management Policy Statement, including the 2011/12 Annual Investment Strategy</p> <p><i>Wards affected: All Wards</i></p>	12 Jul 2012		<p>Report of: Director of Finance</p> <p>Report Author: Peter Sargent Tel: 29-1241</p>
30123	<p>i360 Loan Agreement <i>Policy Committee Decision - Key</i> For a member decision on the terms and conditions to the brighton i360</p> <p><i>Wards affected: Regency</i></p>	12 Jul 2012	<p>A Part Two report will be produced with the Public report to address those items which are considered commercially sensitive and cannot be placed in the public domain at present.</p>	<p>Report of: Strategic Director, Place, Director of Finance</p> <p>Report Author: Katharine Pearce Tel: 29-2553, Mark Ireland Tel: 29-1240</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
30182	<p>Annual Performance Update of the Council's Corporate Plan 2011/12 <i>Policy Committee Decision - non-Key</i> The report describes progress against the performance measures in the Corporate Plan. Due to availability of data this follows the annual update report on Corporate Plan commitments to P&R Committee in June 2012.</p> <p><i>Wards affected: All Wards</i></p>	<p>12 Jul 2012 19 Jul 2012</p>		<p>Report of: Chief Executive John Barradell Report Author: Matthew Wragg Tel: 29-3944</p>
29322	<p>City Performance Plan 2011/12 Report <i>Policy Committee Decision - non-Key</i> Full year report on progress against the outcomes agreed in the City Performance Plan 2001/12</p> <p><i>Wards affected: All Wards</i></p>	<p>12 Jul 2012 19 Jul 2012</p>		<p>Report of: Strategic Director, Resources Strategic Director, Resources Report Author: Paula Black Tel: 29-1740, Andy Edwards Tel: 29-6823</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
30608	<p>East Sussex, South Downs and Brighton & Hove Waste and Minerals Plan; Request for Delegated Authority to Agree and Consult on Draft Modifications <i>Policy Committee Decision - non-Key</i> A Waste and Minerals Plan is being prepared jointly by the City Council, East Sussex County Council and the South Downs National Park Authority. A public examination in front of a planning inspector is planned for later in the year. Delegated authority for City Council Officers to agree and consult on modifications to policies during the course of the examination is sought.</p> <p><i>Wards affected: All Wards</i></p>	12 Jul 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Mike Holford Tel: 29-2501</p>
30125	<p>Black Rock - Update report <i>Policy Committee Decision - Key</i> Members will be asked to make a decision on whether to retain the legal agreement with Brighton Arena Limited based upon a recent amended scheme or end the agreement.</p> <p><i>Wards affected: Rottingdean Coastal</i></p>	12 Jul 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Katharine Pearce Tel: 29-2553</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
29897	<p>Appropriation of 243 and 245 Preston Road Brighton to the Housing Revenue Account <i>Policy Committee Decision - Key</i> Recommendation to appropriate these two properties from Policy and Resources to the Housing Revenue Account in order to permit refurbishment and leasing to the LDV as agreed by Cabinet and Full Council in autumn 2008.</p> <p><i>Wards affected: Withdean</i></p>	<p>20 Jun 2012 12 Jul 2012</p>		<p>Report of: Strategic Director, Place</p> <p>Strategic Director, Place</p> <p>Report Author: Carol Jenkins Tel: 29-3832</p>
29936	<p>1a Major Close Brighton - Sale <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected: Hollingdean & Stanmer</i></p>	12 Jul 2012		<p>Report of: Strategic Director, Resources</p> <p>Report Author: Ralph Long Tel: 29-1442, Angela Dymott Tel: 29-1450</p>
30316	<p>Procurement of the City Downland Estate Management Consultancy Contract <i>Policy Committee Decision - non-Key</i> To secure agreement to the re-tendering of the Estate Management consultancy contract for the council's City Downland Estate, currently provided by Smiths Gore, following the budget amendments agreed at Budget Council February 2012.</p> <p><i>Wards affected: All Wards</i></p>	12 Jul 2012		<p>Report of: Strategic Director, Resources</p> <p>Report Author: Jessica Hamilton Tel: 29-1461, Angela Dymott Tel: 29-1450</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
27731	<p>Polling Place Review <i>Non-Key</i> Partial Review of Polling places - results of consultation</p> <p><i>Wards affected: East Brighton; Goldsmid; Hangleton & Knoll; Hove Park; Withdean</i></p>	12 Jul 2012		<p>Report of: Strategic Director, Resources</p> <p>Report Author: Paul Holloway Tel: 29-2005</p>
30718	<p>Sussex Police and Crime Panel <i>Policy Committee Decision - non-Key</i> This report seeks decisions on two issues: - the ratification and adoption of the proposed panel arrangements for the Sussex Police and Crime Panel (PCP) and the nomination of councillors and substitutes to serve on the Panel. The need to do this now arises from recent Regulations which require responses to the Home Office on or before 16 July 2012.</p> <p><i>Wards affected: All Wards</i></p>	12 Jul 2012		<p>Report of: Strategic Director, Communities</p> <p>Report Author: Sharmini Williams Tel: 29-0451</p>
30520	<p>Budget & Policy Framework Process <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected: All Wards</i></p>	12 Jul 2012		<p>Report of: Monitoring Officer / Head of Law</p> <p>Report Author: Abraham Ghebre-Ghiorghis Tel: 29-1500</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
30779	<p>i360 Loan Agreement - Exempt Category 3 <i>Policy Committee Decision - Key</i></p> <p><i>Wards affected: Regency</i></p>	12 Jul 2012		<p>Report of: Director of Finance, Strategic Director, Place</p> <p>Report Author: Katharine Pearce Tel: 29-2553, Bob Bruce Tel: 29-1528</p>
30777	<p>Black Rock - Update Report - Exempt Category 3 <i>Policy Committee Decision - Key</i></p> <p><i>Wards affected: Regency</i></p>	12 Jul 2012		<p>Report of: Strategic Director, Place, Director of Finance</p> <p>Report Author: Katharine Pearce Tel: 29-2553, Bob Bruce Tel: 29-1528</p>
30359	<p>1a Major Close - Exempt Category 3 <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected: Hollingdean & Stanmer</i></p>	12 Jul 2012		<p>Report of: Strategic Director, Resources</p> <p>Report Author: Ralph Long Tel: 29-1442, Angela Dymott Tel: 29-1450</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
30363	<p>Proposed options for the provision of 3 Junior forms Central Hove - Site acquisition - Exempt Category 3 <i>Policy Committee Decision - Key</i> That Policy and Resources Committee endorses the preferred option of providing the additional junior classes needed in central Hove from September 2014. That Policy and Resources Committee authorises the Strategic Director People jointly with Strategic Director Resources to acquire (in consultation with the relevant Committee members), without planning consent in place, the freehold interest in the Hove Police Station, Holland Road, Hove, in order to be able to provide the necessary site to provide the three junior classes required from September 2014.</p> <p><i>Wards affected: All Wards</i></p>	<p>12 Jul 2012 12 Jul 2012</p>	<p>The public are likely to be excluded from the meeting during consideration of this report as it contains exempt information as defined in paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended).</p>	<p>Report of: Strategic Director, People, Strategic Director, Resources</p> <p>Report Author: Gillian Churchill Tel: 29-3515, Gil Sweetenham Tel: 29-3474</p>
30662	<p>Appointment of Chief Executive - Exempt Category 1 <i>Policy Committee Decision - Key</i></p> <p><i>Wards affected: All Wards</i></p>	<p>12 Jul 2012 19 Jul 2012</p>		<p>Report of: Monitoring Officer / Head of Law</p> <p>Report Author: Abraham Ghebre-Ghiorghis Tel: 29-1500, Lance Richard Tel: 295925</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
ENVIRONMENT & SUSTAINABILITY COMMITTEE				
30362	<p>Air Quality Progress Report <i>Policy Committee Decision - Key</i> Airborne pollution monitoring results and Action Plan for improvement</p> <p><i>Wards affected: All Wards</i></p>	11 Jul 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Samuel Rouse, Annie Sparks Tel: 29-2436</p>
30556	<p>Sustainable Cities Work - Major Funding Bids <i>Policy Committee Decision - non-Key</i> To inform Members on key sustainability work that is being undertaken in the city.</p> <p><i>Wards affected: All Wards</i></p>	11 Jul 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Thurstan Crockett Tel: 29-2503, Mita Patel Tel: 29-3332</p>
30700	<p>Rampion Windfarm: Response to Draft Environmental Statement <i>Policy Committee Decision - non-Key</i> E.On are proposing a wind farm off the Sussex Coast. The report seeks to agree delegated authority for the Strategic Director Place to respond to the draft Environmental Statement on behalf of the City Council.</p> <p><i>Wards affected: All Wards</i></p>	11 Jul 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Mike Holford Tel: 29-2501</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
TRANSPORT COMMITTEE				
28971	<p>Richmond Heights and Canning Street resident parking schemes - formal TRO consultation results. <i>Policy Committee Decision - non-Key</i> The report outlines any comments / objections received during the formal TRO consultation process.</p> <p><i>Wards affected: Queen's Park</i></p>	10 Jul 2012		<p>Report of: Head of City Infrastructure</p> <p>Report Author: Charles Field Tel: 29-3329</p>
30129	<p>Valley Gardens Consultation & Progress Report <i>Policy Committee Decision - non-Key</i> An update on scoping consultation and request for agreement of initial design options and agreement to consult on those options.</p> <p><i>Wards affected: Hanover & Elm Grove; Queen's Park; Regency; St Peter's & North Laine</i></p>	10 Jul 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Jim Mayor Tel: 29-4164</p>
30143	<p>Brighton Station Gateway Progress Report <i>Policy Committee Decision - non-Key</i> To share details of options consultation and agree next steps (develop and consult on a preferred option)</p> <p><i>Wards affected: St Peter's & North Laine</i></p>	10 Jul 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Jim Mayor Tel: 29-4164</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions Anticipated for September 2012				
CHILDREN & YOUNG PEOPLE COMMITTEE				
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE				
29414	Volks Railway- Replacement of Siding Sheds <i>Policy Committee Decision - non-Key</i> <i>Wards affected: Rottingdean Coastal</i>	20 Sep 2012		Report of: Strategic Director, Communities Report Author: Toni Manuel Tel: 29-0394
ADULT CARE & HEALTH COMMITTEE				
29608	Safeguarding Adults Board Annual Report 2011-2012 <i>Policy Committee Decision - non-Key</i> <i>Wards affected: All Wards</i>	24 Sep 2012		Report of: Director of Adult Social Services / Lead Commissioner People Report Author: Michelle Jenkins Tel: 01273 296271

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
29870	<p>Response to the report of the Scrutiny Review on Information Sharing regarding Vulnerable Adults <i>Policy Committee Decision - Key</i> Recommendations to the report of the Overview and Scrutiny Panel on Information Sharing Regarding Vulnerable Adults</p> <p><i>Wards affected: All Wards</i></p>	24 Sep 2012		<p>Report of: Director of Adult Social Services / Lead Commissioner People</p> <p>Report Author: Denise D'Souza Tel: 29-5032</p>
30254	<p>Performance Report Adult Social Care <i>Policy Committee Decision - non-Key</i> This report details the Adult Social Care performance in 2011/12 and provides information regarding the development of the Local Account.</p> <p><i>Wards affected: All Wards</i></p>	24 Sep 2012		<p>Report of: Director of Adult Social Services / Lead Commissioner People</p> <p>Report Author: Philip Letchfield Tel: 01273 295078</p>
30651	<p>Supported living framework <i>Policy Committee Decision - Key</i> To seek approval to establish a framework agreement for supported living for people with learning disabilities</p> <p><i>Wards affected: All Wards</i></p>	24 Sep 2012		<p>Report of: Director of Adult Social Services / Lead Commissioner People</p> <p>Report Author: Diana Bernhardt Tel: 29-2363</p>
HOUSING COMMITTEE				

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions Anticipated for October 2012				
POLICY & RESOURCES COMMITTEE				
28399	<p>Shoreham Harbour Joint Area Action Plan <i>Policy Committee Decision - Key</i> To agree to public consultation on issues and options for the (draft) Shoreham Harbour Joint Area Action Plan. The Plan is being produced jointly with Adur District Council and West Sussex County Council.</p> <p><i>Wards affected: South Portslade; Wish</i></p>	<p>11 Oct 2012 25 Oct 2012</p>		<p>Report of: Strategic Director, Place</p> <p>Strategic Director, Place</p> <p>Report Author: Mike Holford Tel: 29-2501</p>
25991	<p>Targeted Budget Management (TBM) 2012/13 Month 5 <i>Policy Committee Decision - Key</i> To update members on the Capital and Revenue financial performance of the Authority's General Fund and Housing Revenue Accounts at month 4.</p> <p><i>Wards affected: All Wards</i></p>	11 Oct 2012		<p>Report of: Director of Finance</p> <p>Report Author: Jeff Coates Tel: 29-2364, Nigel Manvell Tel: 29-3104</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
29695	<p>Council Tax Support System - final scheme <i>Policy Committee Decision - Key</i> To seek approval on the scheme for Council Tax Support to be implemented from April 2013.</p> <p><i>Wards affected: All Wards</i></p>	<p>11 Oct 2012 25 Oct 2012</p>		<p>Report of: Strategic Director, Resources</p> <p>Director of Finance</p> <p>Report Author: John Francis Tel: 29-1913, Catherine Vaughan Tel: 29-1333, Tracey Wallace Tel: 29-3337, Graham Bourne Tel: 01273 - 29 - 1800, Tabitha Cork Tel: 29-1913</p>
30298	<p>Community Safety, Crime Reduction and Drugs Strategy 2011-2014 <i>Policy Committee Decision - Key</i> This document describes Brighton and Hove's Community Safety, Crime Reduction and Drugs Strategy for 2011-2014</p> <p><i>Wards affected: All Wards</i></p>	<p>11 Oct 2012 25 Oct 2012</p>		<p>Report of: Strategic Director, Communities</p> <p>Report Author: Linda Beanlands Tel: 29-1115, Charlotte Farrell Tel: 01273 - 1099</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
30017	<p>Annual Surveillance Report <i>Policy Committee Decision - non-Key</i> Update on surveillance activity carried out by officers in the last quarter and review of POLICY</p> <p><i>Wards affected: All Wards</i></p>	11 Oct 2012		<p>Report of: Director of Finance</p> <p>Report Author: Jo Player Tel: 29-4086</p>
30028	<p>Polling place review - September <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected:</i></p>	11 Oct 2012		<p>Report of: Strategic Director, Resources</p> <p>Report Author: Claire Wardle Tel: 29-1997</p>
29463	<p>Patcham Court Farm Site <i>Policy Committee Decision - Key</i></p> <p><i>Wards affected: Patcham</i></p>	11 Oct 2012		<p>Report of: Strategic Director, Resources</p> <p>Report Author: Angela Dymott Tel: 29-1450, Ralph Long Tel: 29-1442</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
29738	<p>Patcham Court Farm Site Part 2 <i>Policy Committee Decision - non-Key</i> Re-marketing of development site</p> <p><i>Wards affected: Patcham</i></p>	11 Oct 2012	The public are likely to be excluded from the meeting during consideration of this report as it contains exempt information as defined in paragraph (3) of schedule 12A, Part 1 of the Local Government Act 1972 (as amended)	<p>Report of: Strategic Director, Resources</p> <p>Report Author: Angela Dymott Tel: 29-1450</p>
30554	<p>Tenant Scrutiny <i>Policy Committee Decision - non-Key</i> A report on the proposed Tenant Scrutiny model for Brighton & Hove</p> <p><i>Wards affected: All Wards</i></p>	11 Oct 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Karen Amsden Tel: 29-1084</p>
ENVIRONMENT & SUSTAINABILITY COMMITTEE				
30026	<p>Highways Winter Service Plan 2012-13 <i>Policy Committee Decision - Key</i> Covering report/review of Highways Winter Service Plan with plan attached</p> <p><i>Wards affected: All Wards</i></p>	17 Oct 2012	N/A	<p>Report of: Strategic Director, Place</p> <p>Report Author: Christina Liassides Tel: 29-2036</p>
TRANSPORT COMMITTEE				

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions Anticipated for November 2012				
POLICY & RESOURCES COMMITTEE				
25994	<p>Targeted Budget Management (TBM) 2012/13 Month 7 <i>Policy Committee Decision - Key</i> To update members on the Capital and Revenue financial performance of the Authority's General Fund Housing Revenue Account at month 7.</p> <p><i>Wards affected: All Wards</i></p>	29 Nov 2012		<p>Report of: Director of Finance</p> <p>Report Author: Jeff Coates Tel: 29-2364, Nigel Manvell Tel: 29-3104</p>
30147	<p>Treasury Management Policy Statement (incorporating the Annual Investment Strategy) 2012/13 - Mid year review <i>Policy Committee Decision - non-Key</i> A review of the action taken in the six months to September 2012 on the 2012/13 Treasury Management Policy Statement, including the 2012/13 Annual Investment Strategy</p> <p><i>Wards affected: All Wards</i></p>	29 Nov 2012		<p>Report of: Director of Finance</p> <p>Report Author: Peter Sargent Tel: 29-1241</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
30444	<p>Budget Update and Savings 2013/14 <i>Policy Committee Decision - Key</i> Latest budget estimates for setting the 2013/14 budget and savings proposals for 2013/14 and 2014/15</p> <p><i>Wards affected: All Wards</i></p>	29 Nov 2012		<p>Report of: Director of Finance</p> <p>Report Author: Catherine Vaughan Tel: 29-1333, James Hengeveld Tel: 29-1242, Mark Ireland Tel: 29-1240, Nigel Manvell Tel: 29-3104</p>
ADULT CARE & HEALTH COMMITTEE				
30649	<p>Day services commissioning plan (including day activities policy) <i>Policy Committee Decision - Key</i> To report on the outcome of consultation undertaken and to seek approval for the commissioning plan for day services</p> <p><i>Wards affected: All Wards</i></p>	19 Nov 2012		<p>Report of: Director of Adult Social Services / Lead Commissioner People</p> <p>Report Author: Diana Bernhardt Tel: 29-2363</p>
CHILDREN & YOUNG PEOPLE COMMITTEE				
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE				
HOUSING COMMITTEE				
TRANSPORT COMMITTEE				

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
LICENSING COMMITTEE				
26185	<p>Statement of Gambling Policy pursuant to the Gambling Act 2005 <i>Non-Key</i> To seek Full Council Approval for the Gambling Policy</p> <p><i>Wards affected: All Wards</i></p>	<p>22 Nov 2012</p> <p>13 Dec 2012</p>		<p>Report of: Strategic Director, Place</p> <p>Strategic Director, Place</p> <p>Report Author: Tim Nichols Tel: 29-2163, Jean Cranford Tel: 29-2550</p>
Decisions Anticipated for December 2012				
ENVIRONMENT & SUSTAINABILITY COMMITTEE				
Decisions Anticipated for January 2013				
POLICY & RESOURCES COMMITTEE				
25996	<p>Council Tax Base 2013/14 <i>Policy Committee Decision - Key</i> To set the council tax base and establish the estimated revenue from Council Tax for 2013/14</p> <p><i>Wards affected: All Wards</i></p>	<p>17 Jan 2013</p>		<p>Report of: Director of Finance</p> <p>Report Author: James Hengeveld Tel: 29-1242, Mark Ireland Tel: 29-1240</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
26001	<p>Health and Safety Annual Service Plan 2013/14 <i>Policy Committee Decision - Key</i> To approve the annual service plan. To ensure transparency and accountability the Council details its planned health & safety enforcement and advice work in a service plan as required by Section 18 of the Health & Safety at Work etc Act 1974.</p> <p><i>Wards affected: All Wards</i></p>	17 Jan 2013 31 Jan 2013		Report of: Strategic Director, Place Strategic Director, Place Report Author: Roy Pickard Tel: 29-2145
25998	<p>Official Feed and Food Controls Service Plan 2013/14 <i>Policy Committee Decision - Key</i> To seek approval for the Feed and Food Controls Service Plan. To ensure transparency and accountability the Council details its planned food safety and standards work in a service plan as required by the food standards agency.</p> <p><i>Wards affected: All Wards</i></p>	17 Jan 2013 31 Jan 2013		Report of: Strategic Director, Place Strategic Director, Place Report Author: Nick Wilmot Tel: 29-2157
30019	<p>Quarterly Surveillance Report (January 2013) <i>Policy Committee Decision - non-Key</i> Update on surveillance activity carried out by officers in previous quarter</p> <p><i>Wards affected: All Wards</i></p>	17 Jan 2013		Report of: Director of Finance Report Author: Jo Player Tel: 29-4086
ADULT CARE & HEALTH COMMITTEE				
CHILDREN & YOUNG PEOPLE COMMITTEE				
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE				

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
HOUSING COMMITTEE				
TRANSPORT COMMITTEE				
Decisions Anticipated for February 2013				
POLICY & RESOURCES COMMITTEE				
26069	<p>Targeted Budget Management (TBM) 2012/13 Month 9 <i>Policy Committee Decision - Key</i></p> <p><i>Wards affected: All Wards</i></p>	14 Feb 2013		<p>Report of:</p> <p>Report Author:</p>
26018	<p>General Fund Revenue Budget & Council Tax 2013/14 <i>Policy Committee Decision - Key</i></p> <p>To agree the revenue budget and council tax for 2013/14 and recommend approval by Full Council</p> <p><i>Wards affected: All Wards</i></p>	14 Feb 2013 28 Feb 2013		<p>Report of: Director of Finance</p> <p>Director of Finance</p> <p>Report Author: Mark Ireland Tel: 29-1240, James Hengeveld Tel: 29-1242</p>
26020	<p>Capital Resources & Capital Investment Programme 2013/14 <i>Policy Committee Decision - Key</i></p> <p>To agree the planned capital investment programme for all council services and recommend approval by Full Council.</p> <p><i>Wards affected: All Wards</i></p>	14 Feb 2013 28 Feb 2013		<p>Report of: Director of Finance</p> <p>Director of Finance</p> <p>Report Author: James Hengeveld Tel: 29-1242</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
26054	<p>Housing Revenue Account Budget 2013/14 <i>Policy Committee Decision - Key</i> To agree the budget estimates including savings proposals, reserve levels, rent and service charge levels, for the Housing Revenue Account (HRA) 2013/14 and recommend approval by Full Council.</p> <p><i>Wards affected: All Wards</i></p>	<p>14 Feb 2013 28 Feb 2013</p>		<p>Report of: Director of Finance, Strategic Director, Place</p> <p>Strategic Director, Place, Director of Finance</p> <p>Report Author: Sue Chapman Tel: 29-3105</p>
ENVIRONMENT & SUSTAINABILITY COMMITTEE				
Decisions Anticipated for March 2013				
POLICY & RESOURCES COMMITTEE				
30151	<p>Annual Investment Strategy 2013/14 <i>Policy Committee Decision - Key</i> A report to recommend the 2013/14 Annual Investment Strategy</p> <p><i>Wards affected: All Wards</i></p>	<p>21 Mar 2013 28 Mar 2013</p>		<p>Report of: Director of Finance</p> <p>Director of Finance</p> <p>Report Author: Peter Sargent Tel: 29-1241</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
26151	<p>Planned Maintenance Budget Allocation 2013-14 and Programme of Works for the Council's Operational Buildings <i>Policy Committee Decision - Key</i> Report on the proposed 2013-14 budget allocation of planned maintenance works to the council's operational buildings to include civic, historic, commercial and social care properties.</p> <p><i>Wards affected: All Wards</i></p>	21 Mar 2013		<p>Report of: Strategic Director, Resources</p> <p>Report Author: Angela Dymott Tel: 29-1450</p>
30149	<p>Treasury Management Policy Statement 2013/14 <i>Policy Committee Decision - Key</i> A report to recommend the 2013/14 Treasury Management Policy Statement, incorporating the Treasury Management Practices and Schedules</p> <p><i>Wards affected: All Wards</i></p>	21 Mar 2013		<p>Report of: Director of Finance</p> <p>Report Author: Peter Sargent Tel: 29-1241</p>
ADULT CARE & HEALTH COMMITTEE				

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
CHILDREN & YOUNG PEOPLE COMMITTEE				
28157	<p>Admissions Arrangements for Brighton & Hove Schools 2014/15 <i>Policy Committee Decision - Key</i> To set out the proposed admission arrangements for community schools for 2014/15 and proposed admission numbers for all maintained schools in the City.</p> <p>To set out the revised schemes for co-ordinated admissions, including key dates, and also the background to consultation with Voluntary Aided schools on their admission arrangements.</p> <p><i>Wards affected: All Wards</i></p>	<p>11 Mar 2013</p> <p>28 Mar 2013</p>		<p>Report of: Strategic Director, People</p> <p>Strategic Director, People</p> <p>Report Author: Gil Sweetenham Tel: 29-3474</p>
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE				
HOUSING COMMITTEE				
TRANSPORT COMMITTEE				
LICENSING COMMITTEE				
Decisions Anticipated for April 2013				
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE				
ENVIRONMENT & SUSTAINABILITY COMMITTEE				
TRANSPORT COMMITTEE				

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions Anticipated for May 2013				
POLICY & RESOURCES COMMITTEE				
26158	<p>Asset Management Fund 2013/14 <i>Policy Committee Decision - Key</i> To seek Cabinet Member Approval for the allocation of the Asset Management Fund 2013/14</p> <p><i>Wards affected: All Wards</i></p>	2 May 2013		Report of: Strategic Director, Resources Report Author: Angela Dymott Tel: 29-1450
30021	<p>Quarterly Surveillance Report (May 2013) <i>Policy Committee Decision - non-Key</i> Update on surveillance activity carried out by officers in previous quarter</p> <p><i>Wards affected: All Wards</i></p>	2 May 2013		Report of: Director of Finance Report Author: Jo Player Tel: 29-4086
HOUSING COMMITTEE				
Decisions anticipated for June 2013				
POLICY & RESOURCES COMMITTEE				
ADULT CARE & HEALTH COMMITTEE				
CHILDREN & YOUNG PEOPLE COMMITTEE				
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE				
HOUSING COMMITTEE				

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Ref	Report Details	Committee Date	Consultation	Lead Director
LICENSING COMMITTEE				